

C-3-1(Visiting visa) Visa checklist

	Requirements	Remarks	Checklist
Conference, Competition, Seminar, Training, Visiting Friends & Family etc			
1	Passport	6 month validity	<input type="checkbox"/>
2	Copy of First & Last page of passport		<input type="checkbox"/>
3	One Photo	3.5x4.5cm, White background	<input type="checkbox"/>
4	Electronic visa application from		<input type="checkbox"/>
5	Covering letter	(Employed) On the company Letterhead/Original signature and company seal is compulsory (Unemployed) On Plain Paper /signature is compulsory	<input type="checkbox"/>
6	Invitation letter		<input type="checkbox"/>
7	Inviter's Business Registration	Conference, competition, seminar, Training etc	<input type="checkbox"/>
8	Inviter's passport or ID Copy	Invited from Friends or family	<input type="checkbox"/>
9	Visa & Alien registration card copy	Invited from foreigners in Korea	<input type="checkbox"/>
10	(Employed) Employment certificate	If it is computer-generated, it should be mentioned in the original covering letter issued by the employer	<input type="checkbox"/>
11	(Student) Bonafide certificate		<input type="checkbox"/>
12	(Self-employed) Business Registration, GST certificate of applicant		<input type="checkbox"/>
13	(Unemployed) Self-assessment letter		<input type="checkbox"/>
14	2 Yrs' income tax return	In the case of non-filing of ITR, the explanatory statement will be required	<input type="checkbox"/>
15	6 months' bank statement		<input type="checkbox"/>